

How to use NES to complete a customs export declaration

A guide to submitting export declarations through the National Export System

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What is NES?

The National Export System is an electronic based system which allows exporters to lodge an export entry with Customs before their goods leave the UK. It is connected to the Custom Handling of Import and Export (CHIEF) system, which records the movement of goods, automatically checks for entry errors.

Exporters submitting declarations must ensure that their goods are cleared on NES before they're loaded for transport. Clearance can only be obtained through the provision of a goods arrival message in NES that formally enters the goods into customs control (legal acceptance).

NES is currently used for goods movements from the UK to the EU and does not cover exports to NI, which will use the Customs Declaration Service. Further guidance on this can be found [here](#).

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How do I access NES?

NES can be accessed directly through the HMRC web [portal](#). Users can also access NES indirectly through [software providers](#) (email/XML submissions) or [Community System Providers](#) which operate with Inventory management system ports and airports.

Web

Email

XML

CSP

Ways to access into NES

Indirect ways to access NES using external software providers

NES has a number of [functions](#) including inputting data to complete a customs declaration, command functions, requesting data forms and submitting declarations. Alternative software providers may have different interfaces and lay out the submission and grouping together of declarations. In order to access NES:

You must have an Economic Operator Registration and Identification [EORI](#) number.

You must also have a [CHIEF badge](#) role (if you're using a freight forwarder you do not need to apply).

You must have a [Government Gateway](#) user ID and password if you're not using a CSP.

If using Email or XML declarations you must use a **CHIEF compatible** software package

Port Systems / Timings

From January 2021 to the end of June 2021 for goods moving via [Roll-on Roll-off](#) (RoRo) locations and [Other listed](#) locations, an arrived declaration must be submitted (and permission to progress received) before the goods leave the traders premises and are moved to the frontier location. For inventory linked systems the carrier will do this through their CSP systems on receiving the goods.

AEO status

Traders may have the option of getting [Authorised Economic Operator](#) status to enable a faster clearance at the border and simplify customs and security and safety.

A. Government Gateway webpage

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.










Password

Sign in

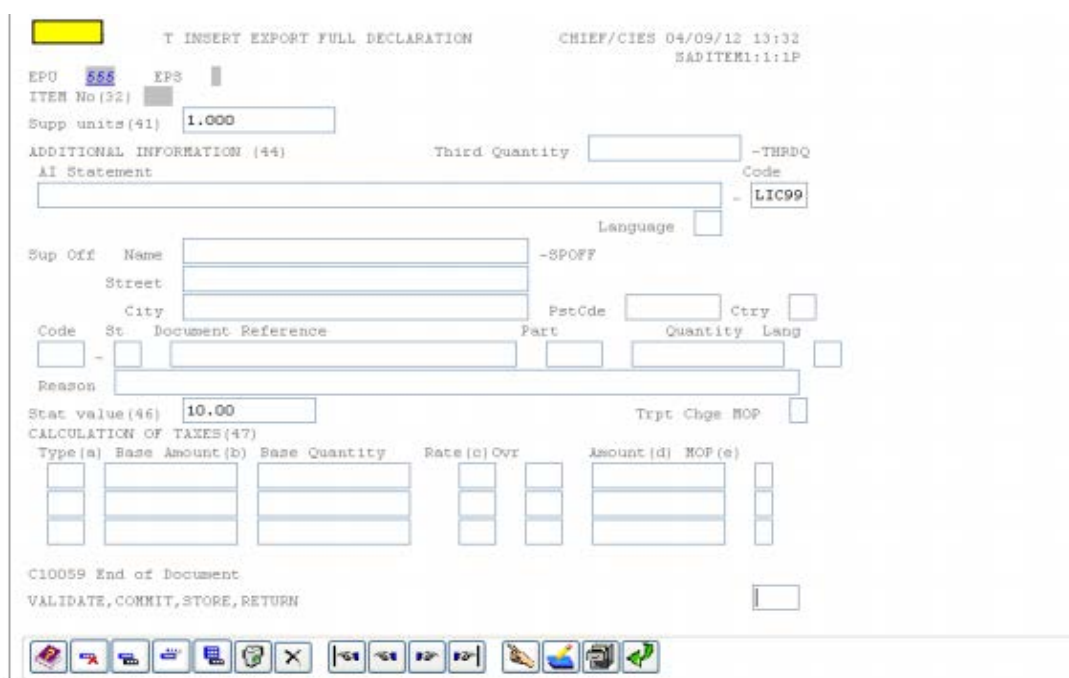
3

What information is needed?

Below is a list of information included on the export declaration:

-  **Exporter/consignor details** Name, full address, contact details
-  **GB EORI number**
-  **Importer/consignee details** Name, full address, contact details
-  **Description of goods** Include information about what you're importing such as number, gross and net weight
-  **Transport details** Include information such as flight number or ship name, shipment container number or haulier
-  **Customs procedure codes** Is a pre-defined HMRC code that is used to determine how your shipment will be processed and how the duties and taxes, if applicable, will be collected
-  **Commodity Code** a numerical code that classifies your goods
-  **Value of goods**
-  **Licensing Details** of licensing requirements and licence numbers

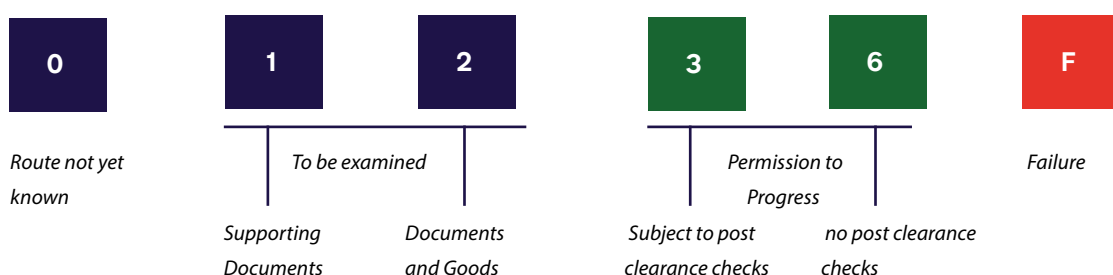
B. This screenshot of NES (direct webpage) shows the layout for inputting declarations and the command tools at the bottom.



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Receiving clearance

Once the NES declaration is sent, CHIEF will automatically assess the data and either grant Permission to Progress, ask for further evidence, categorise the data entry as failed, or apply no action. In NES these actions are described as "routes" as shown below. For further guidance on what they mean see here [\[link\]](#).



Permission to Progress

Once exporters have received the permission to progress message they will be ready to transport their goods. Drivers can be provided with screenshots or emails of the movement reference number as evidence of the declaration while clearing port customs. The requirement for S&S information on exports can be fulfilled via the customs export declaration, which contains information to fulfil both fiscal and S&S requirements. Where an export declaration is not submitted pre-departure, a [standalone](#) exit summary declaration (EXS) may be needed.